

**Domestic Violence/Rape Crisis Dual Agency Information Collection Guide-Agency Knowledge**

**Instructions:** Refer to the answers you collected to the Staff Interview Questions. Record your answers under the Yes/No columns, checking the appropriate box.

<b>Questions to Answer: Agency Accessibility</b>	<b>Check if "Yes"</b>	<b>Indicator</b>
Does our agency have an internal committee or work group focused on enhancing the agency's response to domestic and sexual violence against people with disabilities and Deaf people?	<input type="checkbox"/> Check if	1.1C
Does our agency have a scheduled week each year dedicated to conducting an accessibility review?	<input type="checkbox"/> Check if	1.2C
Do we have an in-house videophone that can be used by staff and survivors?	<input type="checkbox"/> Check if	4.1B
Do we have a telephone accessible for people who have low vision?	<input type="checkbox"/> Check if	4.1C
Do we have a dedicated line for receiving text messages from survivors?	<input type="checkbox"/> Check if	4.1D
Do we invite people with disabilities to inform the policies and practices of our agency?	<input type="checkbox"/> Check if	2.4D
Do we make sure that our preferred taxi company has accessible vehicles in its fleet or advocate for them to do so?	<input type="checkbox"/> Check if	4.5D
Have we raised the issue of serving survivors with disabilities to our VOCA and VAWA state administrators?	<input type="checkbox"/> Check if	1.3C
<b>Questions to Answer: Data/Statistical Reports</b>	<b>Check if "Yes"</b>	<b>Indicator</b>
Do we make data-informed programming decisions by reviewing the Bureau of Justice Statistics data to understand national trends on victimization for people with disabilities?	<input type="checkbox"/> Check if	1.6A
Do we make data-informed programming decisions by reviewing jurisdictional needs, including the number of people with disabilities that live in the community, their disability type(s), and their expressed service needs?	<input type="checkbox"/> Check if	1.6B
Do we make data-informed programming decisions by reviewing agency trends, including number of people with disabilities served, type(s) of disability, and their level of satisfaction with services?	<input type="checkbox"/> Check if	1.6C
Do we make data-informed programming decisions by identifying gaps between victimization and service utilization rates among people with disabilities?	<input type="checkbox"/> Check if	1.6D
<b>Questions to Answer: Partnerships</b>	<b>Check if "Yes"</b>	<b>Indicator</b>
Does our agency participate in a community-based multidisciplinary collaboration to end violence against people with disabilities and attend its meetings? If yes, how often do we attend meetings?	<input type="checkbox"/> Doesn't attend	2.5A-E
(1) Once a year	<input type="checkbox"/> Check if	
(2) Semi-annually	<input type="checkbox"/> Check if	
(3) Quarterly	<input type="checkbox"/> Check if	
(4) Monthly	<input type="checkbox"/> Check if	
<b>Questions to Answer: Recruitment and Retention</b>	<b>Check if "Yes"</b>	<b>Indicator</b>
Does our agency post job announcements on disability-centered job boards?	<input type="checkbox"/> Check if	5.1C
Does our agency arrange for its staff to tour a local disability or Deaf organization?	<input type="checkbox"/> Check if	5.4A
Does our agency provide staff and volunteers the opportunity to practice assisting survivors with disabilities through role-plays and other interactive exercises?	<input type="checkbox"/> Check if	5.4B
Does our agency offer presentations to staff from domestic and sexual violence survivors with disabilities or Deaf survivors?	<input type="checkbox"/> Check if	5.4C
Does our agency offer assistive technology demonstrations to staff?	<input type="checkbox"/> Check if	5.4D
<b>Questions to Answer: Community Outreach, Education, and Engagement</b>	<b>Check if "Yes"</b>	<b>Indicator</b>
Do we support people with disabilities to create and operate educational and/or empowerment groups (likely to be housed in disability organizations)?	<input type="checkbox"/> Check if	2.4B
Does our agency support people with disabilities to participate in at least one community effort to address domestic violence and at least one community effort to address sexual violence annually?	<input type="checkbox"/> Check if	2.4C
Does our agency conduct annual domestic violence-focused outreach activities to organizations that serve people with disabilities or Deaf people?	<input type="checkbox"/> Check if	6.1A
Does our agency spotlight abuse of people with disabilities during domestic violence awareness month by doing at least one of the following activities: 1) featuring a speaker with a disability; 2) including a person in a wheel chair in the silent witness exhibit; or 3) writing a fundraising appeal that includes statistics on domestic violence against people with disabilities?	<input type="checkbox"/> Check if	6.1C
Does our agency offer its teen dating violence education programming to special education classes at local area high schools?	<input type="checkbox"/> Check if	6.1D
Does our agency conduct sexual violence-focused outreach activities annually to organizations that serve people with disabilities or Deaf people?	<input type="checkbox"/> Check if	7.1A
Does our agency address discrimination of people with disabilities and how it contributes to sexual violence in our community education outreach curriculum?	<input type="checkbox"/> Check if	7.1C
Does our agency offer its school-based sexual violence prevention and education programming to special education classes at local area high schools?	<input type="checkbox"/> Check if	7.1D
<b>Questions to Answer: Advocacy/Counseling Services</b>	<b>Check if "Yes"</b>	<b>Indicator</b>
Do our agency's advocacy/counseling services account for the unique needs of sexual assault survivors with disabilities by offering a support group specifically for survivors with disabilities?	<input type="checkbox"/> Check if	7.3A
Does our agency's advocacy/counseling staff have strategies to modify counseling sessions to support sexual violence survivors with limited vocabulary to describe their experiences?	<input type="checkbox"/> Check if	7.3D
<b>Questions to Answer: Programming</b>	<b>Check if "Yes"</b>	<b>Indicator</b>
Does our agency's GED programming assist students with learning disabilities in advocating for themselves to have accommodations in the testing room?	<input type="checkbox"/> Check if	6.4C
Does our agency's stress management programming include strategies that are accessible to a wide variety of abilities?	<input type="checkbox"/> Check if	6.4D